

**South West Wiltshire Area Board
Community Areas Transport Group (CATG)**

**Monday 18 November 2013
2.00pm, Dinton Village Hall, SP3 5EB**

Minutes

1. Apologies and Introductions

In attendance:

- Cllr Tony Deane (Chair) (AD)
- Cllr Jose Green (JG)
- Cllr Bridget Wayman (BW)
- Cllr Peter Edge (PE)
- Cllr George Jeans (GJ)

- David Thomas, Senior Engineer (TG)
- Stephen Harris, Community Area Manager (SH)
- Spencer Drinkwater, Principal Transport Planner (SD)
- David Button, Highways Engineer (DB)
- Julie Wharton, Senior Highways Engineer (JW)

- Clare Churchill, Quidhampton Parish Clerk (CC)
- Sandra Harry, Tisbury and Donhead St Andrew Parish Clerk (SHa)
- Tony Phillips, Fovant road safety group (AP)
- Sheila Sheppard, Barford St Martin Parish Councillor (SS)
- Richard Mitchell, Tollard Royal Parish Councillor (RMi)
- Charles Smith, Dinton Parish Councillor (CS)
- Mike Ash, Bishopstone Parish Clerk (MA)
- Martyn Day, Tisbury NPT (MD)
- Catherine Purves, Wilton Town Clerk (CP)
- Phil Matthews, Mayor of Wilton Town Council (PM)
- Martin Holland, Broad Chalke (MH)
- Archibald Barr, Broad Chalke (AB)
- Michael Scott, Broad Chalke (MS)
- Robin Garran, Alvediston Parish Chair (RG)
- Patrick Boyles, Chilmark Parish Councillor (PB)
- Pete Jung, Community Beat Manager Wilton NPT (PJ)
- Michael Pont, South Newton & Stoford Parish Councillor (MP)
- James Green, South Newton & Stoford Parish Councillor (JGr)
- Dave Roberts, Quidhampton Parish Councillor (DR)

Apologies from: Clive Upton (Dinton resident), Martyn Day (Community Beat Manager Tisbury NPT), Tony Peel (Tollard Royal Parish Councillor).

2. Minutes from meeting on 10 September 2013

Minutes approved.

3. Budget update

See spreadsheet attached.

4. C class/unclassified road review 2012/13 – responses from parishes

SH advised that 4 parishes had submitted responses to the review.

DT advised responses will be looked at and report will be written to cabinet member for highways for determination. This review is only for speed limits.

Discussion held about the relative merits of amending speed limits.

ACTION – West Tisbury PC to send comment on c class/unclassified road review to SH.

ACTION – RG to send amended response from Alvediston Parish Meeting to SH.

5. Minor signing request process / sign de-cluttering

DT advised there is a change in process for new requests and sign de-cluttering. Currently drawing up new process flowcharts. All requests will be made to Community Area Manager in first instance.

RMi asked who makes final decision on sign removals. DT advised this decision will be made by Wiltshire Council officers. PB asked if guidance was available before parishes made requests. DT advised parishes to contact Julie Wharton, Senior Highways Engineer, if they would like advice.

MA asked for an update on a sign for Bishopstone. **ACTION – DB to investigate and provide update.**

AD asked whether Rebecca M'Zadeh would be replaced as community co-ordinator; DB advised that no decision has yet been made on when posts will be advertised for recruitment. Highways now have new Associate Director, Parvis Khansari. Head of Service in South is Adrian Hampton. Area Manager is Tim Woolford.

6. Additional funding on roads maintenance

Written update provided in advance by DT:

The process for involving the Area Boards in the future highway maintenance programme is being discussed with the Cabinet member. Maintenance colleagues are currently putting together an initial list of the potential surfacing schemes for

next year for each Community Area, which will set out a prioritised list of those roads identified for resurfacing on the basis of their existing skid resistance. CATGs are likely to be asked to comment on this list and to put forward any additional roads that they would like to see resurfaced, which could include sites for future years as well. It is intended that the Area Boards should be advised of the process to be followed shortly.

AD advised that extra money has been committed by Wiltshire Council to be invested in roads over next 6 years, on top of regular programme. DB advised that extra funding is for capital investment works e.g. re-surfacing.

ACTION – DB to provide update on which U/C roads in South West Wiltshire area have been chosen for re-surfacing out of recent request list.

Concerns raised re. Balfour Beatty Living Places. DB advised this is being managed at the highest level in Wiltshire Council with improvement plans in place.

7. 20mph zones update

Written update provided in advance by DT:

20mph limits are defined as streets where the speed restriction has been reduced to 20mph but where there physical calming measures are not employed to enforce the necessary speed reduction. Drivers are alerted to the restriction by the use of terminal and repeater signs only. Almost all of the research into 20 mph limits indicates they generally lead to relatively small reductions in ‘mean’ speed (1-2mph); as such they are most appropriate for roads where the average traffic speeds are already low. In order to ensure general compliance, the current guidance from the DfT (01/13) suggests they should only be considered for use on roads where mean speeds are already 24mph or less and where the layout and character of the road gives a clear indication to drivers that a lower speed is appropriate.

20mph local speed limits have to date, been normally applied to individual or a small number of roads; however they are being increasingly being applied area wide to larger residential or built up environments. Whilst there is no requirement for physical traffic calming, lighter touch engineering measures may be specified in isolated areas where average speeds consistently remain above 24mph. The likelihood of significant speed alterations remains poor, in such circumstances.

Early evidence from a number of local highway authority pilot studies appears to further reinforce the DfT findings that 20mph limits are significantly less effective in reducing speeds and road casualties than zones. Data from a number of area-wide 20mph limits without traffic calming, such as Oxford, Bristol and Warrington demonstrated an overall reduction in mean speeds of between 0.4 mph to 1.3mph where existing speeds are 24mph or less. This relatively low level of speed reduction appears to be broadly typical across all sites where 20mph limits have been introduced.

In 2011 Wiltshire undertook its own 20mph limit trials at a number of selected rural villages, all of which were previously subject to 30mph restrictions. Approximately 12 months post implementation the mean speed across all the sites reduced by an average of 1.6 mph from 24.6 mph to 23 mph.

DT explained note on 20mph zones and explained the Wiltshire Council policy is still in draft form. Discussion held on relative merits of 20mph zones.

8. Arrangements for the winter

DB advised that BBLP will be delivering winter services, providing drivers/operators/loaders for gritters. Running network of precautionary routes with backup system for all routes. Further plans for strategic/local routes in case of snow.

Network of grit bins. 1 tonne bag of salt from winter team still available for each parish (go through CLARENCE or contact Simon Rowe, WC 01225 718284). Salt stocks now monitored by central government, gritters are all tracked too. Staff had winter workshops last week.

South depots – salt held at Wilton, Mere, Warminster and High Post (for WC). If grit bins empty parishes can report through CLARENCE.

PE advised that at full council it was reported that all grit bins were full. App for smart phones is also available to report issues; ‘My Wiltshire’.

GJ advised that community scheme for dealing with winter weather would be brought to next Area Board meeting on 11 December 2013.

9. New schemes for consideration

LOCATION	SCHEME / ISSUE	ACTION
The A30 at Compton Mills	LGV's parking up for deliveries and waiting on the road in the W/B lane. It is immediately preceded by blind bend on a national speed limit. Recent RTC where someone went flying into the rear of a stationary wagon. The owner of Compton Mills has repeatedly asked Operators not to park there but a lot come over from the continent so often language barriers.	DT advised that waiting restrictions on road unlikely to solve issue. Would be better for the owner of Compton Mills to move gate back to allow vehicles access. ACTION – JG to discuss with owner.
1) Broad Chalke – Howgare Road and The Causeway. One side of Howgare Road Broad Chalke from the Rectory to	Requests for new white lining on the road	JW has already investigated Broad Chalke request. ACTION – JW to provide feedback to Broad Chalke PC.

<p>the Newtown/Knighton Road junction. The distance is approx 100 yards.</p> <p>2) Tisbury – Down the middle of Cuffs Lane, particularly on the curved part by Snows Hill.</p> <p>3) Fonthill Gifford – two places where corner cutting is prevalent; narrow chicane north of the church and a little further on at the top of the rise by Greenwich. Centre white line requested.</p> <p>4) Semley – Semley School, Church junction. Request to mark the 10m meter point from the junction.</p>		<p>ACTION – JW to investigate.</p> <p>ACTION – JW to investigate.</p> <p>ACTION – JW to investigate.</p>
<p>Tisbury - Hillstreet Cottage, Hindon Lane</p>	<p>Measures to restrict parking at this narrow part of Hindon Lane, after recent incidents causing damage to marker posts</p>	<p>ACTION – JW to investigate.</p>
<p>Berwick St Leonard - Wylde Road, Berwick Hill</p>	<p>New passing places, or current passing places being improved/ upgraded</p>	<p>ACTION – JW to investigate. AD advised that Fonthill Estate would be asked to pay costs. Would also need to consult with AONB re. passing places</p>
<p>West Tisbury - Monmouth Hill</p>	<p>Changes to roundabout</p>	<p>Proposal has been provided to Parish Council. ACTION – JW to discuss further with RL</p>
<p>Tisbury - Squalls Lane</p>	<p>Speeding concern</p>	<p>AD advised speed humps are not permissible according to highways officers so issue will close. ACTION – AD to advise residents.</p>
<p>Quidhampton - Wilton Road</p>	<p>Road crossing on A36 to enable pedestrian access to school</p>	<p>CC/PE advised there is a footpath on other side but not an official one; would need advice from Rights</p>

of Way team. **ACTION – JW to investigate.**

10. Review of other schemes/issues in the Mere, Tisbury and Wilton Community Area

Issue	Update on 25 June 2013	Update on 10 Sept 2013	Update for 18 Nov 2013
Community SID	CS reported that they are now checking sites, as some do not have the poles to attach the SID to.	CS advised looking at whether SIDs can be mounted on existing furniture.	CS advised ongoing issues, not possible to move SID at present. AD advised Associate Director Parvis Khansari currently looking at solution to problem. CS advised no positive response from BT about using their poles to mount SID.
West Tisbury, Alternative scheme at Tuckingmill	TG advised that currently waiting for topographical survey to be returned. Looking to make a bid for substantive funding in 2014/15.	No further update.	Topographical survey now complete. Atkins will be completing a 3D design. DT estimated this would be done by end of March 2014.
Fovant, Triangle project on A30	AP reported that reps from village met with TG in April 2013. New mini-roundabout proposed. TG advised that consultants have been employed to fully cost the proposed scheme asap. Group agreed to recommend substantive CATG bid with £10,000 contribution, approved by Area Board.	Substantive CATG bid was not successful.	Feasibility study nearly complete. Site meeting arranged, public meeting will follow in due course.
Wilton, Waiting restrictions at five locations in the Waterditchampton area	No update	DT due to get update on road marking programme on 12.9.13 from BBLP.	Completed; couple of follow ups to do

Tisbury, Hindon Lane yellow lines and removal of incorrectly placed yellow lines	TW chasing up	DT due to get update on road marking programme on 12.9.13 from BBLP.	DT advised they are double checking that works are fully completed
Mere, Weight limit signage in Water Street	TG proposed sign to replace existing one, £500 cost. Group agreed to recommend £250 from CATG and £250 from Parish Council. Area Board agreed CATG funding on 17 July 2013. GJ to request Parish Council contribution from Mere PC.	Highways team have ordered sign. GJ confirmed Mere PC have agreed £250 contribution	DT advised sign due to be installed on 5 December 2013
Quidhampton, raised kerb for pedestrians	TG estimated £10-15,000 for kerbing scheme. PE and CC raised concerns about safety of pedestrians. ACTION – TG to report back to Parish Council and suggest alternative measures. SH/AD to compose letter to Highways Agency re. no right turn onto A36.	CC advised Parish Council now proposing 20mph limit. DT advised county wide 20mph policy currently out to consultation. ACTION – Julie Wharton to meet with Parish Council when in post to look at issue afresh. ACTION – SH to provide copy of response with minutes.	Highways Agency due to close off Foots Hill as part of works to create new cycle path. Item on hold for time being to assess impact of this change
Wilton, Measures to combat speeding along South Street	TG advised installing gateways would cost approximately £7,000. ACTION – PE to discuss contribution with Town Council and report back to next CATG.	PE advised Town Council support this and more than happy to make contribution. ACTION – Julie Wharton to pick up when in post.	Proposed scheme has been sent to Town Council for their consideration. PE – Town Council have agreed in principle. ACTION – JW to follow up with Town Council
Broad Chalke, Layby and bus stop opposite new	Survey has taken place. Project costed at £31,000. Group	Substantive funding bid successful. Due to be confirmed on	Design work about to commence. Site meeting has been

community shop	agreed to recommend substantive CATG bid with £10,000 contribution, approved by Area Board. Substantive CATG bid made.	10.9.13. Aim is for scheme to be delivered in 2013/14.	arranged, including local representation.
Stourton, Sign at junction causing visual obstruction	Concerns about junction reported by GJ and HP. ACTION – DB to liaise with Mark Stansby to address Parish Council concerns.	Junction assessed by DT and options presented to GJ for consideration. ACTION – GJ to consult with Parish Council. DT to provide sign designs and cost estimates.	New sign proposal sent to GJ. ACTION – GJ to discuss with DT after meeting.
Parking at: - The Avenue in Tisbury - Barford St Martin - The Poplars in Fovant	ACTION – SH to raise issue with Housing Management in first instance, to see if they can fund improvements.	Housing Management currently compiling requests for parking, no decision to be taken before early 2014.	ACTION - SH to provide full details of requests to Housing Management. ACTION – DB to investigate issue re. The Avenue
Donhead St Andrew, Warning light system for Brook Hill	TG confirmed route study has not identified any alterations in relation to this issue. ACTION – SH to forward details to TG to be looked into.	Done. Options presented to Parish Council for consideration. Due to have Parish Council meeting on 13.9.13 to discuss.	To progress CATG would need to agree to feasibility study (approx £5,000) DT advised final scheme could cost approx £100,000. ACTION – DT to obtain accurate quote for feasibility study
A30 in Fovant – speed limit changes	Speed limit implementation is due late September / early October	No further update.	Civil engineering works ongoing. Full implementation due end of November 2013.
Semley, Calais Hill, Resurfacing issues	No update	DB reported tickets in system for patching; road is in poor condition. Didn't make it onto list for resurfacing.	DB advised work tickets in, and have been in for some time. Has been on every list since 2002. Machine patching will happen but no date at present

Donhead St Mary, A30, Higher Coombe, condition of road	No update	DB advised area under trees in Charlton in poor surface condition; Atkins been asked to do out of programme, awaiting response.	DB advised no date for works but hopeful that this will be done in the near future
Skew Road, Quidhampton		DT to order metro count	Awaiting outcome of metro count
Wilton Market Place pedestrian crossing on North Street		DT to chase Atkins for an update	DT – advised £10,000 to do North and South Street. Has requested quote just for North Street. Group agreed to fund scheme. ACTION – SH to request Area Board approval. ACTION – PE to confirm contribution from Wilton TC.

11. AOB

PE asked for clarification on C283 metro count request as not included in agenda. Issue related to heavy goods vehicles. **ACTION – SH to ensure metro count is requested.**

PE raised issue of speeding on A36. DT advised that any request for action will need to go through Highways Agency.

PE – Community Speed Watch. South Newton PC need to know how to move forwards. **ACTION – CS to provide details.**

Issues with having to do CSW training in Devizes – South Newton, Tollard Royal, Hindon, West Knoyle, Mere. **ACTION – AD/SH to liaise with CSW.**

RL had a query about maps for snow clearing routes etc. **ACTION – SH to provide info from Simon Rowe.**

MP and JGr raised the issue of worn out markings in Stoford C283 (A36 end). **ACTION – DB to investigate.**

12. Date of Next Meeting – January 2014, TBC

Supplementary note:

Post meeting AD received the following assurances from Dr Carlton Brand, Corporate Director at Wiltshire Council:

1. Community coordinators. We will be replacing all of the community coordinators who are due to leave.
2. Your SID. I confirm that BBLP will be moving this for your area board. We will absorb these costs in the contract.

Summary of agreed actions:

Issue	Action	By whom?
C class / unclassified road review for 2012/13	West Tisbury PC to send comment on c class/unclassified road review to SH. Alvediston Parish Meeting to send amended response to SH	RL RG
Sign for Bishopstone	Investigate and provide update.	DB
Unclassified roads in South West Wiltshire chosen for re-surfacing	Provide update on which u/c roads have been chosen.	DB
LGV's parking up for deliveries and waiting on the road in the W/B lane at Compton Mills on A30	Discuss moving the entrance gate back with the owner of Compton Mill to allow vehicles access.	JG
White lining request in Broad Chalke; one side of Howgare Road Broad Chalke from the Rectory to the Newtown/Knighton Road junction.	Provide feedback to Broad Chalke PC.	JW
White lining request in Tisbury – Down the middle of Cuffs Lane.	Investigate	JW
White lining request in Fonthill Gifford – two places where corner cutting is prevalent	Investigate	JW
White lining request in Semley – Semley School, Church junction. Request to mark the 10m meter point from the junction.	Investigate	JW
Measures to restrict parking at narrow part of Hindon Lane in Tisbury, after recent incidents causing damage to marker posts and property	Investigate	JW

Berwick St Leonard - Wylde Road, Berwick Hill, new passing places	Investigate	JW
West Tisbury – Monmouth Hill, changes to roundabout	Discuss further with RL	JW
Speeding issue on Squalls Lane, Tisbury	Advise residents that speed humps are not permissible.	AD
Road crossing on A36 in Quidhampton to enable pedestrian access to school	Investigate, including issue of footpath (link with Rights of Way team).	JW
Wilton, Measures to combat speeding along South Street	Follow up with Town Council re. proposed scheme	JW
Stourton, Sign at junction causing visual obstruction	Discuss with DT after meeting.	GJ
Parking at: - The Avenue in Tisbury - Barford St Martin - The Poplars in Fovant	Provide full details of requests to Housing Management. Investigate local issue raised in relation to The Avenue	SH DB
Donhead St Andrew, Warning light system for Brook Hill	Obtain accurate quote for feasibility study	DT
Wilton Market Place pedestrian crossing on North Street	Request Area Board approval to commit £10,000 of CATG funding towards scheme. Confirm contribution from Wilton TC.	SH PE
Heavy goods vehicles using C283 in Stoford	Ensure metro count is requested.	SH
Re-establishing Community Speed Watch in South Newton and Stoford	Provide details.	CS
Community Speed Watch training now only taking place in Devizes; concerns raised by South Newton, Tollard Royal, Hindon, West Knoyle, Mere about volunteers being able to attend	Liaise with CSW about arranging local training.	AD/SH
Maps/information for winter arrangements e.g. snow clearing routes	Provide information to parishes	SH
Worn out road markings in Stoford on C283 (A36 end)	Investigate.	DB